



SHERBORNE
QATAR

15th December 2011

Dear Parents,

At Sherborne Qatar the safety and wellbeing of our pupils is paramount and as the Headmaster has explained in his letter, we are currently looking at ways to improve our provision for 'Out of School Care'.

To ensure we can provide the best possible provision for all concerned we would value your views on the following improvements:

1. We will provide a 'breakfast' and 'tea' club for children whose parents need to drop off their children early or collect their children late.
This would be provided daily by the same staff and in the same location to ensure consistency of provision for both children and parents.
2. Parents will be charged to use this facility which will cover the costs involved. The charges would relate to the length of time that the child had used the facility, but there would be a minimum fee, once a child is signed in.
3. For tea club, there would be a 'free' period of grace to allow for parents who are only a little bit late due to traffic etc.
4. For breakfast club **ALL** children arriving before 7am would have to be signed into breakfast club.
5. Healthy food and drink would be available for all children at both breakfast and tea club.
6. The children would need to be signed in and out of these clubs by a responsible adult (not siblings).

To help reduce our paper usage I would be grateful if you would complete a short survey online by following this link <http://www.surveymonkey.com/s/Y62QJ2D> I have emailed this letter to all parents so you can simply click on the link to complete the survey. Paper copies of the survey are also available at the front desk for parents who are unable to complete it online.

Thank you in advance for your time. I hope together we can enhance and provide the very best care for the children.

Kind regards,

Cheryl Hudson
Head of Pre-Prep